



**COTSWOLD**  
District Council

Thursday, 21 May 2026

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## **OVERVIEW AND SCRUTINY COMMITTEE**

A meeting of the Overview and Scrutiny Committee will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Monday, 1 June 2026 at 4.00 pm.**

Jane Portman  
Chief Executive

To: Members of the Overview and Scrutiny Committee  
(Councillors Gina Blomefield, Angus Jenkinson, Claire Bloomer, David Cunningham, Tony Slater, Lisa Spivey, Clare Turner, Michael Vann, Jon Wareing and Ian Watson)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

# AGENDA

1. **Apologies**  
To receive any apologies for absence. The quorum for the Overview and Scrutiny Committee is 3 members.
2. **Substitute Members**  
To note details of any substitution arrangements in place for the meeting.
3. **Declarations of Interest**  
To receive any declarations of interest from Members relating to items to be considered at the meeting.
4. **Minutes** (Pages 7 - 14)  
To approve the minutes of the meeting held on 13 April 2026.
5. **Matters Arising from Minutes of the Previous Meeting** (Pages 15 - 44)  
To consider actions outstanding from minutes of previous meetings.
6. **Chair's Announcements**  
To receive any announcements from the Chair of the Overview and Scrutiny Committee.
7. **Public Questions**  
A maximum of 15 minutes is allocated for an "open forum" of public questions at committee meetings. No person may ask more than two questions (including supplementary questions) and no more than two such questions may be asked on behalf of one organisation. The maximum length of oral questions or supplementary questions by the public will be one minute. Questions must relate to the responsibilities of the Committee but questions in this section cannot relate to applications for determination at the meeting.  
  
The response may take the form of:
  - a) A direct oral response (maximum length: 2 minutes);
  - b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
  - c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.
8. **Member Questions**  
A maximum period of fifteen minutes is allowed for Member questions. Questions

must be directed to the Chair and must relate to the remit of the committee.

Questions will be asked in the order notice of them was received, except that the Chair may group together similar questions.

The deadline for submitting questions is 5.00pm on the working day before the day of the meeting unless the Chair agrees that the question relates to an urgent matter, in which case the deadline is 9.30am on the day of the meeting.

A member may submit no more than two questions. At the meeting the member may ask a supplementary question arising directly from the original question or the reply. The maximum length of a supplementary question is one minute.

The response to a question or supplementary question may take the form of:

- a) A direct oral response (maximum length: 2 minutes);
- b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

9. **Report back on recommendations**

For the Committee to note the Cabinet's response to any recommendations arising from the previous Overview and Scrutiny Committee meeting.

10. **Local Government Reorganisation - Structural Changes Order (4:20pm)**

Purpose

To consider representations to government on aspects of the Structural Changes Order.

Accountable Member

Councillor Mike Evemy, Leader of the Council.

Report Author

Jane Portman, Chief Executive Officer.

**\*\* Report to follow \*\***

11. **Waste and Environment - Service Design Options (Pages 45 - 82)(4:55pm)**

Purpose

This report sets out a package of waste and recycling service design options to support a cohesive, compliant, and efficient approach to service delivery. It enables Cabinet to consider the removal of some services alongside the introduction and simplification of others, recognising that reductions in recycling

income can be mitigated by reduced operating costs and operational efficiencies.

The report describes the rationale, impacts and risks associated with: (1) demobilising the Council-provided bring bank service; (2) introducing kerbside collections of Plastic Bags and Wrapping in line with Simpler Recycling requirements, including the proposed approach to resident presentation of material; and (3) moving to the combined collection of paper and card to simplify collections and improve operational resilience.

Accountable Member

Andrea Pellegram, Cabinet Member for Environment and Regulatory Services

Report author

Peta Johnson, Head of Waste and Environment

12. **Overview & Scrutiny Committee Annual Report 2025/26** (Pages 83 - 116)(**5:25pm**)

Purpose

To receive the annual report of the work of the Overview and Scrutiny Committee.

Accountable Member

Councillor Gina Blomefield

Report Author

Julia Gibson, Democratic Services Officer

13. **Updates from Gloucestershire County Council Scrutiny Committees (5:35pm)**

Purpose

To receive any verbal updates on the work of external scrutiny bodies:

Gloucestershire Economic Growth Scrutiny Committee – Cllr Angus Jenkinson  
Health Overview & Scrutiny Committee – Cllr Dilys Neill

14. **Work Plan and Forward Plan** (Pages 117 - 140)(**5:45**)

For the Committee to note and review its work plan and to select Cabinet decisions for pre-decision scrutiny at future committee meetings.

15. **Asset Management - Investment Properties** (Pages 141 - 150)(**6:00pm**)

Purpose

To seek Cabinet's approval to pursue options for the disposal of out of district investment property(ies).

Accountable Member

Councillor Patrick Coleman, Cabinet Member for Finance

Report author

David Stanley, Deputy Chief Executive & Section 151 Officer

16. **Matters exempt from publication**

If the Overview & Scrutiny Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the committee to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972.

The Overview & Scrutiny Committee may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Recommendation

That, in accordance with Regulation 11 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of Agenda Item 12 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 as per of Part 1 of Schedule 12A to the Local Government Act 1972

17. **Exempt Annex for Agenda item 15: Asset Management - Out of District Investment Properties** (Pages 151 - 156)

Annex A to Asset Management – Out of District Investment Properties report contains exempt information within the meaning of Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, as it contains information relating to the financial and business affairs of any particular person, including the authority holding that information.

The Annex A to the report is therefore not for publication in accordance with Regulation 12 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

A public summary of the decision will be published following determination of the matter.

(END

